



Sprintax Calculus

Release Notes V.8.0



1. Improved Document Settings

We're excited to introduce a new feature in **Sprintax Calculus**! A checkbox has been added to Document Settings, giving administrators the ability to decide whether Form W-4 (Employee's Withholding Certificate) should be generated for end users.

What's New?

This new checkbox empowers admins to customize document generation, ensuring Form W-4 is created only when required. The feature provides more control and flexibility in managing user documentation.

How to Enable It

To activate this setting:

1. Navigate to **Settings**.
2. Select **Document Settings**.
3. Scroll to the final option, **Form W-4, Employee's Withholding Certificate**.
4. Use the checkbox to enable or disable Form W-4 generation as needed.

Form W-4, Employee's Withholding Certificate

Do not generate Form W-4, Employee's Withholding Certificate

Important Note

Please note: For this setting to become active, admins must process the user list to ensure the changes take effect.

Why This Matters

- Simplify document workflows.
- Ensure compliance with organizational preferences.
- Provide a tailored experience for end users.

2. Vendor Free-Text Fields – Enhanced Customization

Sprintax has added the addition of **free-text fields for vendors**, offering greater flexibility and customization to better suit your unique needs.

What's New?

This new feature allows you to define free-text fields for vendors, making it easier to capture and store custom information that aligns with your workflows.

How to Access and Configure

To enable and customize free-text fields:

1. Navigate to **Settings**.
2. Go to **System and Security**.
3. Select **Custom Fields**.
4. Configure the settings to determine how and to whom the custom field is presented.

The screenshot shows the 'System & Security' settings page. At the top, there is a 'Back' button and a 'Save' button. The main heading is 'CUSTOM FIELDS'. Below this, there is a 'Custom Fields' section with a note: 'Note: Please, provide internal label for the custom field to enable it.' The section contains a form for 'Custom field 1' with an 'Internal Label' field. Below the form are several checkboxes for configuration: 'Lock for editing by Users', 'Lock for editing by Vendors', 'Exclude from Vendor Navigation', 'Required for completed account status', 'Hide custom field for Users', 'Hide custom field for Vendors', and 'Exclude from User Navigation'. At the bottom of this section is an 'ADD ONE MORE' button. Below the main section is a 'Custom Fields (List)' section with a 'Custom Name *' field and checkboxes for 'Lock for Users', 'Lock for Vendors', 'Required for completed account status', 'Hide for Users', and 'Hide for Vendors'. At the bottom of this section is an 'ADD LIST OPTION' button. At the very bottom of the page is an 'ADD LIST PROPERTY' button.

